



We are happy to welcome you to an ARTitorium fieldtrip.

A quick outline that will make your visit more enjoyable:

Teachers are responsible for knowing their total number of students for all classes before entering the building.

1. Please unload buses at the back of the ARTitorium, on Market Street, and enter through the back door. We will be watching for you.
2. We have found, that field trips run smoothly if parent chaperones are limited to a 10 to 1 ratio of students to adults. Chaperones that fall into this ratio are free. Any additional parents will be subject to pay the admission fee of \$3. If extra children are brought by chaperones/parents then the adult bringing the children will be responsible to pay for any child ages 3 years and up at a rate of \$3 per child. Teachers and one-on-one aids are all free.
3. Generally our field trips follow this outline:
 - a. Everyone will meet in the theater for some basic information about ARTitorium, a short lesson regarding the trip subject with hands-on art activities, and general rules about ARTitorium.
 - b. After all lessons and art projects are complete, students will then be allowed to have free play in the ARTitorium main space.
 - c. We do have a whistle if you would like us to help in rounding up kids when it is time to leave. Just let us know.
4. ARTitorium can only accept **ONE** form of payment for the full cost of the field trip. We apologize for any inconvenience. If your school needs an exception to this, please contact us ahead of time to make prior arrangements or for more questions.
5. ARTitorium on Broadway is not a typical "museum" and field trips in the building can be quite loud and very stimulating when large groups are visiting.
6. The green screen is one of our most popular attractions, but if too many hands are trying to change the backgrounds too quickly, it will shut down. All technology in the building is one touch and will not function properly if more than one person touches a screen at a time. If the adults with your group could help us keep an eye on this it would be helpful. Likewise, there are rules for the slide that need to be followed. Feet first and only one person at a time.
7. Playing tag and hide and go seek tend to be popular games during free time, for the safety of all, these games are not permitted. Also, throwing magnets at the magnet wall or any other objects around the space is not allowed.
8. If you have students with special needs that will need accommodations, please let us know so we can plan ahead. EX: tables can be modified if there are children in wheelchairs or if there are students with sensory issues, we can create a quiet place in the classroom to create art during free time.
9. Food and drink are not permitted in ARTitorium during field trips. If your school needs special accommodations please let us know ahead of time so we can plan ahead. We have many electronics in the main space and can't risk the equipment being damaged.

Any questions or concerns please contact Georgina Goodlander at (208) 522-0471 ggoodlander@idahofallsarts.org or ARTitorium staff at (208) 552-1080, artitorium@idahofallsarts.org